



MAYOR
Geno Martini

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, August 13, 2018
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Pastor Lee Neish, Sparks United Methodist Church.

3.2 Pledge of Allegiance (Time: 2:02 p.m.)

The Pledge of Allegiance was led by Council Member Ron Smith.

4. Public Comment (Time: 2:03 p.m.)

- Jersey Mike's Mark Antis presented a donation in the amount of \$2,500 for the Sparks Park and Rec Youth Scholarship Fund.
- Bill Wagner spoke about Landstar Development in Los Altos.
- D'Andrea HOA President George Emery read a resolution on behalf of the D'Andrea Community Association and its Board of Directors requesting continued efforts to rid the area of fire hazards and to monitor the area.
- Dick Daugherity spoke regarding D'Andrea golf course versus open space and fire hazard.
- Ray Rocha spoke regarding fire hazard and safety issues at D'Andrea and Toscana.

5. Agenda (Time: 2:15 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Abbott, seconded by Council Member Smith, to approve the agenda as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:16 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting of July 23, 2018. (FOR POSSIBLE ACTION)

A motion was made by Council Member Bybee, seconded by Council Member Dahir, to approve the minutes of the regular Sparks City Council meeting of July 23, 2018. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:16 p.m.)

7.1 Proclamation: "City of Sparks as a Purple Heart City" (Time: 2:16 p.m.)

Mayor Geno Martini proclaimed the City of Sparks as a Purple Heart City to honor the service and sacrifice of our nation's men and women in uniform, wounded or killed by the enemy while in service to protect the freedoms enjoyed by all Americans.

Two-time Purple Heart recipient Ken Santor, and Andy LePeilbet, also a Purple Heart recipient, presented the City of Sparks with a reserved parking sign for combat wounded veterans, and a Purple Heart City flag to be flown in the city annually on August 7, Purple Heart Day, or any day deemed appropriate.

7.2 Presentation: Sparks Charter Committee 2018 Update - (Time: 2:23 p.m.)

Sparks Charter Committee Chair Bob LaRiviere provided an update of the July 2, 2018 meeting in which the Charter Committee decided to move forward with a bill draft request (BDR) to recommend the Sparks City Attorney be an appointed position. The committee understands there will be an advisory question on the November ballot to see if the citizens want it to be appointed or elected. The Committee will reconvene after the November election, to analyze the results and decide whether to go forward or to pull the BDR.

7.3 Presentation: 2017 Golden Eagle Regional Park Annual Report - (Time: 2:24 p.m.)

Recreation Supervisory Tony Pehle presented the annual report and said the economic impact of Golden Eagle Regional Park (GERP) is now at \$27.74 million. The facility has attracted more than a million participants and spectators from many locations in the United States. More than 1200 visiting teams have brought in more than 45,000 room nights to the local economy since the park's start-up in 2007. National tournaments are played at GERP, as well as hundreds of local competitions, for a calendar filled with team play events for ten months of the year.

Council thanked parks & recreation and maintenance staff for the work they do to make GERP an excellent facility and expressed appreciation for the economic impact GERP brings the city and the region. Council Member Lawson requested the City Manager coordinate this presentation in front of the Reno-Sparks Convention and Visitors Authority. Council discussed the feasibility of additional fields at GERP and Council Member Dahir asked to see a financial analysis.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:35 p.m.)

A motion was made by Council Member Smith, seconded by Council Member Abbott, to approve consent items 8.1 through 8.7. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of July 04, 2018 through July 25, 2018. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, discussion and possible approval of a construction contract (AC-5500) for the Del Cobre Park Pathway Realignment Project Bid# 18/19-004, in the amount of \$151,010 to Garden Shop Nursery Landscaping Division, Inc. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Brian D. Cason recommending approval of the contract to remove 8,715 square feet of existing sidewalk, adjusting irrigation system and heads, and construction of 7,290 square feet of new 8-foot wide concrete sidewalk. Budget exists in the park and recreation project fund; there is no impact to the general fund.

8.3 Consideration, discussion and possible approval of a contract (AC-5501) with Farr West Engineering to provide engineering support for the asset management project at the Truckee Meadows Water Reclamation Facility (TMWRF) in an amount not to exceed \$191,700. (FOR POSSIBLE ACTION)

An agenda item from TMWRF Maintenance Manager Kim Laber recommending approval of the contract for a computerized system to identify, tag, assess and evaluate remaining service life estimates on more than 5,000 TMWRF assets. Utilizing this service will allow TMWRF to catalog the remaining 2100-plus assets within seven months. The program will allow TMWRF to more easily budget and plan for asset replacement and replacement of those assets nearing end of life. Budget exists in the joint treatment plant fund; there is no impact to the general fund.

8.4 Consideration, discussion and possible ratification of a contract (AC-5502) with Titan Electrical for the Emergency Fiber Optic Replacement in the amount of \$58,125 previously executed by the City Manager. (FOR POSSIBLE ACTION)

An agenda item from IT Manager Steve Davidek recommending ratification of the contract for the work executed to correct the potential communications break at Muni Court and Fire Station #1. Budget exists in muni court administrative assessments and capital projects funds; there is no impact to the general fund.

8.5 Consideration and possible approval of a gaming license application for Sartini Gaming, LLC, a subsidiary of Golden Gaming LLC, DBAT: 7-Eleven Store #19220D located at 710 Baring Blvd., Sparks, Nevada submitted by Mr. Stephen Anthony Arcana. (FOR POSSIBLE ACTION)

An agenda item from Chief of Police Brian Allen recommending the council approve the application. There is an estimated annual increase of \$480 to the general fund.

8.6 Consideration and possible approval of an application for a gaming license for Sartini Gaming, LLC, a subsidiary of Golden Gaming LLC, DBAT: 7-Eleven Store #14079E located at 425 Greenbrae Drive, Sparks, Nevada submitted by Mr. Stephen Anthony Arcana. (FOR POSSIBLE ACTION)

An agenda item from Chief of Police Brian Allen recommending the council approve the application. There is an estimated annual increase of \$480 to the general fund.

8.7 Consideration and possible approval of an application for a gaming license for Sartini Gaming, LLC, a subsidiary of Golden Gaming LLC, DBAT: Carolina Barbeque located at 950 Glendale Avenue, Sparks, Nevada submitted by Mr. Stephen Anthony Arcana. (FOR POSSIBLE ACTION)

An agenda item from Chief of Police Brian Allen recommending the council approve the application. There is an estimated annual increase of \$960 to the general fund.

9. General Business

9.1 Presentation, discussion and possible approval of two-year contract (AC-5503) with Carrara Nevada, LLC for state legislative and counseling services in the amount of \$107,888 which includes \$73,238 for Fiscal Year 2019 and \$34,650 for Fiscal Year 2020. (FOR POSSIBLE ACTION) (Time: 2:36 p.m.)

An agenda item from City Manager Steve Driscoll to approve the contract, which includes two mutually agreed-upon extensions through June 30, 2024. Since 2007 the Sparks City Council's legislative platform has utilized the services of Carrara Nevada, LLC to assist the city with its presence at legislative sessions and in day-to-day operations of state legislative activities. Funds are budgeted in the general fund.

Carrara Nevada President Rocky Finseth said it has been a pleasure to work with the city of Sparks. The Mayor and Council thanked Mr. Finseth for his support and strategic direction. Mr. Driscoll clarified the contract extensions will be automatic unless either party asks to have a discussion. Mr. Driscoll said any concerns about the direction of the group should be brought to his attention and he will review and redirect policy as required.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve the two-year contract with Carrara Nevada, LLC for state legislative and counseling services in the amount of \$107,888. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Consideration, discussion and possible approval of a Forensic Support Service Agreement (AC-5504) for FY 2018/2019 between the Washoe County Sheriff's Office and the Sparks Police Department and ratification of an expenditure in the amount of \$489,500. (FOR POSSIBLE ACTION) (Time: 2:44 p.m.)

An agenda item from Chief of Police Brian Allen, presented by Deputy Police Chief Pete Krall, recommending renewal of the annual agreement. Sparks Police contracts with Washoe County's Forensic Science Division to provide 24/7 forensic investigative services for homicide, sexual assault, child abuse or death, child sexual assault, suspicious death, shooting, stabbing, officer-involved shooting, traffic accidents involving death or significant injury or any major felony case. The \$54,000 increase over last years' contract is included in the expenditure. Funds are budgeted in the general fund.

Mayor Martini and the Council discussed the current allocation of a portion of the city's tax cap that goes to Washoe County to provide certain services including forensic support and the Council said they understand the costs to provide the service have increased. Council discussed concerns with increased costs and having to negotiate the agreement and requested City Manager Driscoll to find alternative solutions for next year. Council asked how Reno's expense was calculated and City Manager Driscoll said Reno provides dispatch services to Washoe County in exchange for forensic services. Mr. Driscoll said the agreement was negotiated in good faith and he suggested approval. Council Member Dahir said the lab is crucial but he would not support the method of calculating the payment.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the Forensic Support Services Agreement with the Washoe County Sheriff's Office and ratify the \$489,500 expenditure. Council Members Abbott, Lawson, Smith, Bybee, YES. Council Member Dahir, NO. Motion carried 4-1.

9.3 Consideration and possible acceptance of funding for a Geographic Technology Specialist I/II- GIS for Police and Fire Services from the 911 Emergency Response Advisory Committee in the amount of \$89,283. (FOR POSSIBLE ACTION) (Time: 2:58 p.m.)

An agenda item from Chief of Police Brian Allen, presented by Deputy Chief of Police Peter Krall, recommending acceptance of the funding to provide resources to hire a full-time GIS Geographic Technology Specialist fully dedicated to Police and Fire GIS issues. This position will support the regional E911 dispatch CAD/RMS system, the same as utilized by the City of Reno and Washoe County. There is no impact to the general fund.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to accept the funding of a Geographic Technology Specialist I/II - GIS for Police and Fire Services from the 911 Emergency Response Advisory Committee in the amount of \$89,283. Council Members Abbott, Lawson, Bybee, Dahir, YES. Council Member Smith, OUT. Passed unanimously by those present.

9.4 Consideration, discussion, and possible approval of a Landscape Maintenance Services contract (AC-5505) for the Landscape Maintenance-Maintenance Districts Bid 18/19-002, with Signature Landscapes for the proposed contract period of September 2018 thru March 2020 for a total cost not to exceed \$180,899. (For Possible Action) (Time: 3:01 p.m.)

An agenda item from Parks Development Coordinator Christopher Cobb recommending contract approval for year-round maintenance of the Promontory, Mesa/Pinnacles and Triple Crown subdivisions. Signature Landscapes was the sole bidder for the contract. Budget exists in the Promontory Landscape Maintenance fund, the Mesa Meadows Landscape Maintenance fund and in the Trip Crown Landscape Maintenance fund; there is no impact to the general fund.

Council discussed the citizen complaints regarding the service from Signature Landscapes, concern with approving a contract with an increase in funding for inadequate service, the challenge of having only one bidder for the project, and the need to have the work completed. Mr. Cobb said expectations have been more clearly defined in this contract; and the contract is very labor intensive to manage but he is working with the contractor to ensure better service. Council Member Dahir asked if there would be a way to get out of the contract if service was not adequate. Contracts

and Risk Manager Dan Marran said the contract has language for breach of contract; however, there is a problem with finding another contractor. Council Member Smith asked if the city could continue the current month-to-month option and rebid the project. Mr. Marran said because the contract expired, the month-to-month rate was negotiated and is at a higher rate.

A motion was made by Council Member Dahir, seconded by Council Member Smith, to reject the contract with Signature Landscapes and provide direction to the City Manager to revisit this going month-to-month. Council Members Abbott, Smith, Dahir, YES. Council Members Lawson, Bybee, NO. Motion carried 3-2.

9.5 Consideration, discussion and possible approval of the Mayor's recommendation of an appointment to the Sierra Arts Foundation Board of Trustees for a one year term (from the following pool of applicants listed in alphabetical order: Francine Burge; Dahlia Dwedar). (FOR POSSIBLE ACTION) (Time: 3:13 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council confirm Mayor Martini's appointment recommendation. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to confirm the Mayor's appointment of Francine Burge to the Sierra Arts Foundation Board of Trustees, for a one-year term that will expire on August 13, 2019. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.6 Consideration, discussion and possible approval of the Mayor's recommendation of an appointment to the Sparks Arts and Culture Advisory Committee for a partial term plus a two-year term (from the following pool of applicants listed in alphabetical order: Scott Benton; Taylor Michael Blake; Dahlia Dwedar; Cheryl Hanna/Hare; Nicole Miller; Kaylee Spinhirn; Andrea Tavener). (FOR POSSIBLE ACTION) (Time: 3:15 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council confirm Mayor Martini's appointment recommendation. Ms. Hanna/Hare thanked Council for the appointment and said she grew up in Sparks, moved to California where she owned a bookstore and participated in community art events and is happy to join this committee. There is no impact to the general fund.

A motion was made by Council Member Dahir, seconded by Council Member Lawson, to confirm the Mayor's recommendation of Cheryl Hanna/Hare to the Arts and Culture Advisory Committee. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

10. Public Hearing and Action Items Unrelated to Planning and Zoning - None

11. Planning and Zoning Public Hearings and Action Items - None

12. Comments

12.1 Comments from the Public (Time: 3:20 p.m.) - None

12.2 Comments from City Council and City Manager (Time: 3:20 p.m.)

- City Manager Steve Driscoll said due to a resignation, City of Sparks is looking for someone to serve the remainder of a term on the Sparks Planning Commission. The term runs through 12/31/20 and this appointee would be eligible for reappointment for additional terms. Persons interested in serving on this committee should complete a Community Service Application, available from the City Clerk's office or apply online. Applications will be accepted until the close of business on August 27, 2018.
- Council Member Lawson said illegal parking is a complaint he receives often. He asked the City Manager to consider parking enforcement, to be implemented by people with the authority to write tickets, and eliminating the enforcement obligation for the police. He suggested such staffing can pay for itself and serve the community.
- Council Member Dahir said there was lots of parking available for special events, even recently during Hot August Nights, and encouraged people to enjoy Victorian Square events.
- Council Member Bybee encouraged participation in this weekend's Dragon Boat Races at the Sparks Marina.

13. Adjournment

Council was adjourned at 3:27 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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